girl scouts of eastern missouri

Girl Scouts of Eastern Missouri (GSEM)

SUMMER CAMP STAFF APPLICATION

Please type or print. Complete entire form

Check one:
- ☐ New Applicant
- ☐ Reemployment Applicant

Check one or more:
- ☐ Cedarledge ☐ Any Camp
- ☐ Tuckaho

RETURN TO:
Jennifer Morgan
Director, Camping Services & Facilities
Girl Scouts of Eastern Missouri
2300 Ball Drive, St. Louis, MO 63146
CONFIDENTIAL or
Fax 314.214.3063

Personal Data

Last Name	First Name	Middle Name or Initial	Social Security Number		Date of Application
Present Address (Number and Street)		City	State	Zip Code	Area Code & Phone #
At present address until what date?		Best time to reach you (daytimes preferred)			
Permanent Address (if different)		City	State	Zip Code	Area Code & Phone #
Cell phone #		Email Address			

Position Desired

Position/type of work desired:

Other positions you would consider:

Dates Available

From:

To:

Source of referral:

Agency (name) _____ School/Organization _____ Employee (name) _____

Publication (name) _____ Own Initiative _____ Other _____

Were you ever employed by the Girl Scout Council of Greater St. Louis, Girl Scouts of the Becky Thatcher Area or Girl Scouts of Eastern Missouri?

☐ Yes ☐ No When?

Have you previously applied to GSCGSL/GSBTA/GSEM? ☐ Yes ☐ No When?_____

Do you know of any reason why you would not be able to perform the essential functions of the position for which you are applying with or without reasonable accommodation? ☐ Yes ☐ No

Please describe: _____

Junior staff must be at least 16 years old. General camp staff are 18 years and older. Some positions have specific minimum age requirements. See position overview for more information.

Do you meet the minimum age requirement for your desired position? ☐ Yes ☐ No

Education - Indicate highest level completed

	Name, Address and Zip Code	Major/Minor	Highest Level Completed
High School			
College			
Graduate School			
Business/ Technical			

Academic Honors:

Employment History

Present or last employer

Name of Employer		Title or Position	
Address	City	State Zip Code	Area Code & Phone #
Employment Dates (Mo. & Year)	Starting Salary $ per	Final Salary $ per	Other Compensation
Name and Title of Immediate Supervisor			Reason for Leaving

Description of Duties:

Previous Employer

Name of Employer		Title or Position	
Address	City	State Zip Code	Area Code & Phone #
Employment Dates (Mo. & Year)	Starting Salary $ per	Final Salary $ per	Other Compensation
Name and Title of Immediate Supervisor			Reason for Leaving

Description of Duties:

Previous Employer

Name of Employer		Title or Position	
Address	City	State Zip Code	Area Code & Phone #
Employment Dates (Mo. & Year)	Starting Salary $ per	Final Salary $ per	Other Compensation
Name and Title of Immediate Supervisor			Reason for Leaving

Description of Duties:

Training

Sponsoring Organization and Location	Name of Course, Seminar, etc.	# of Hours	Dates

Volunteer Activities

You need not list organizations whose name or nature indicates your race, sex, national origin, age or religion

Organization	Position/Offices Held	Describe Responsibilities and Service	# of years

Camp Experience

Day or Resident	Sponsor	Name of Camp	Address Zip	Dates From/To	Camper? Staff?

Types of camping you have experience in: (check all that apply)

- ☐ Day Camping
- ☐ Primitive Camping (pitched tents)
- ☐ Troop Camping
- ☐ Wider Opportunity or *destination*
- ☐ RV Camping
- ☐ Resident Camping
- ☐ Family Camping
- ☐ Other (explain)_____

Have you completed a Counselor-In-Training Program? _____ If so, where and when?_____

Have you completed an Advanced Wrangler-In-Training Program? _____ If so, where and when?_____

Are you currently a registered Girl Scout?_____

Have you ever been a registered Girl Scout? _____ Indicate years of participation: _____

Check all that apply: ☐ Daisy ☐ Brownie ☐ Junior ☐ Cadette ☐ Senior ☐ Adult ☐ Troop Leader

☐ Assistant Troop Leader ☐ Other volunteer position (specify: _____)

Have you ever been a member of Boy Scouts, a sorority, a fraternity, Camp Fire, 4-H, etc? If so, what?

Certifications

Check all that apply and attach copies of certificates

	Expiration Date
☐ Lifeguard	
YMCA/YWCA	
American Red Cross	
BSA	
☐ Lifeguard Instructor	
WSI	
☐ Camp Horsemanship Assn.	
Western	
English	
Intermediate	
Advanced	
☐ Canoe Instructor	
☐ Sailing Instructor	
☐ Archery Instructor	
☐ Other	

	State	License #	Expiration Date
☐ Medical Doctor			
☐ Registered Nurse			
☐ Paramedic			
☐ EMT			
☐ Physician Assistant			
☐ Nurse Practitioner			
☐ Valid Driver's License			
☐ First Aid			
Standard			
Basic			
☐ CPR			
Adult			
Child			

Instructor	
Community First Aid & Safety	
Infant	
Professional Rescuer	

References

Indicate whether education or employment was under another name. Name:_____Where: _____

List three persons **other than relatives** who know your qualifications and/or background experience. Include one reference from your employer/school.

Name	Relationship to you	Daytime Area Code & Tel. #	Business or Home Address

Give the enclosed reference forms to the three people you listed above. It is suggested that you supply them with a stamped return envelope, marked "confidential" and addressed to Jennifer Morgan, Director Camping Services & Facilities, Girl Scouts of Eastern Missouri, 2300 Ball Drive, St. Louis, MO 63146 for them to mail your reference. They may also fax your reference to 314.214.3063.

Additional Background Information

Have you ever been convicted of a crime (other than traffic violations)? ☐ Yes ☐ No

Have you ever been involved in a substantiated case of child abuse or neglect? ☐ Yes ☐ No
If yes, please request report of investigation.

If you answer yes to any of the above questions, please explain.

_____

_____

_____

I hereby give consent to the Girl Scouts of Eastern Missouri to conduct background checks on me. Offers of employment are contingent on successful results from all background checks including but not limited to criminal background and child abuse and neglect screening.

I understand that this employment application and any other Girl Scout documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the Girl Scouts of Eastern Missouri at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment and that employment is subject to verification of references and physical examination. All statements become part of any future employee personnel file.

I attest that all of the above information is true and I hereby give my permission for the Girl Scouts of Eastern Missouri to contact all my educational references and the personal and employment references as indicated. I further authorize these references to release to you all information they have about me.

Signature of Applicant: _____ Date: _____

_____ Date: _____
Signature of Parent or Guardian for Applicants under 18 years of age

An Equal Opportunity Employer

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