girl scouts of eastern missouri

ROLE DESCRIPTION

Title: **Day Camp Health Supervisor**

Purpose of the position: To be responsible for the physical well being of day camp staff and campers.

Accountability: Appointed by and accountable to the Day Camp Director.

Staff/Department: Camping Services Manager/Camp Program

Terms of appointment: October through September.

Time Commitment: 1 week at camp

Responsibilities:

- Takes necessary action for a preventive health and safety program and acts during emergency situations
- Keeps accurate records of all treatments in medical log and submits log to Director at close of camp
- Maintains a first aid station in a central location designed by a sign visible to staff and campers
- Administers first aid
- Reports all accidents to the Camp Director
- Inspects sanitary and safety conditions of the camp daily and reports substandard areas to Camp Director
- Establishes emergency procedures for day camp in accordance with Emergency and Security Procedures for Day Camps (C-112)
- Informs parents of injuries and illnesses as deemed necessary
- Maintains medical history on all people in day camp and informs staff of pertinent medical concerns

Requirements of the position:

- Meets membership requirements
- Attends Day Camp Site training
- Abides by national and local Girl Scout policies, standards and procedures
- Meets the following requirements:
  - If a camp has less than 200 persons, this position may be filled by a current First Aider with current Adult and Child CPR/AED certification
  - If a camp has 200+ persons, this person must be currently licensed or registered in the State of Missouri as a physician, physician's assistant, Registered Nurse (R.N.), nurse practitioner or Emergency Medical Technician (E.M.T.) and must be currently certified in First Aid and Adult and Child CPR/AED; this person must have these credentials and there must also be an additional Advanced First Aider or additional person with the above credentials
- Adheres to the health and safety standards of the Girl Scouts of Eastern Missouri (GSEM) and Girl Scouts of the USA (GSUSA), as specified in *Safety Activity Checkpoints* and *Volunteer Essentials*
- Has attained the minimum age of 18
- Has sufficient time and dedication to carry out this commitment

Continued...

Knowledge and skills required:

- Background or willingness to learn and sincere interest in day camping
- Skill in human relations and reacting in medical situations
- Understanding and ability to respond to day camp routine first aid and medical emergencies
- Knowledge of *Safety Activity Checkpoints* and *Volunteer Essentials*
- Knowledge of other available GSUSA and GSEM resources that provide information pertaining to current policies, standards and procedures relevant to the duties of the position

Training Required:

- American Red Cross First Aid & Adult/ Child CPR/ AED (or equivalent) training