girl scouts of eastern missouri

TROOP FINANCIAL REPORT & REQUEST TO CARRY OVER FUNDS

Due to Neighborhood Treasurer by June 30

Troop Leader:_____

Address: _____ City, State, Zip:_____

Day Phone :_____ Evening Phone:_____Email: _____

Troop #: _____ District/Neighborhood: ___/___ Program Level/s (please circle): D B J C S A

Dues per girl: $_____ Number of girls in the troop:_____

INCOME		**EXPENSES**	
Balance from Previous Year	_____	Badges, Patches, Pins	_____
Troop Dues	_____	Troop Supplies	_____
Fall Activity Program Proceeds	_____	Service Project Expenses	_____
Cookie Program Proceeds	_____	Money-Earning Expenses	_____
Troop Money Earning	_____	Activity/Event Expenses	_____
Activity/Event Fees	_____	Camping/Cookout Expenses	_____
Camping/Cookout Fees	_____	Other Troop Trip/s	_____
Other Troop Trip/Fees	_____	Other (specify)	_____
Donations	_____	_____	_____
Other (specify)	_____	_____	_____
TOTAL INCOME	_____	**TOTAL EXPENSES**	_____

Troop Bank Account Balance as of May 31 (income - expenses = balance):$_____

Bank Name and Address: _____

Checking Account # _____

If account has online access or a debit card, has a copy of the Financial Institution Certification/Waiver been turned in to GSEM?_____

Signatures of Authorized Check Signers

Printed Name:_____Signature & Date:_____Phone/Email:_____

Printed Name:_____Signature & Date:_____Phone/Email:_____

Printed Name:_____Signature & Date:_____Phone/Email:_____

Troop funds should be used by the girls who participated during the membership year. If there is a balance, indicate plans for future use, including estimated cost. Provide details if troop funds are transferred to another troop.

_____

_____

How have the girl members been included in the decision-making process?_____

Have parents been informed of the need to carry-over troop funds and received a Troop Financial Report? Yes_____ No_____
If no, when will the parent meeting take place?_____

Comments: _____

Leader Signature:_____ Date: _____

Neighborhood Treasurer Approval :_____Date:_____

Attach copies of the troop's bank statements for June 1-May 31 to the pink copy. Submit white and pink copies to Neighborhood Treasurer by June 30.

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JR/sk
7/2/2013

White: Community Development Manager (CDM)
Pink: Neighborhood Treasurer
Yellow: Troop Leader keeps copies of the troop's bank statements for June 1-May 31.