Girl Scouts of Eastern Missouri

Activity Scholarship Application

Instructions:

1. Submit one application per Girl Scout, per program. Keep a copy for your records.
2. Current activity scholarship application must be entirely completed to be considered. Incomplete forms will result in a processing delay.
3. Activity Scholarship Application must be sent in with the program registration form to the address listed on the registration form (unless for an Area or Service Unit event or troop camping).
4. Allow four weeks for processing.
5. Refer to Activity Scholarship Guidelines for more information.
6. Questions about activity scholarships can be directed to Manager, Registration Services at 314.592.2330.

SECTION A- Individual Girl Requests
Please print clearly. All information will be kept confidential.

1. Legal name of girl _____

Address_____

City_____ State_____ ZIP_____

Day Phone_____ Evening Phone_____

Adult E-mail_____

Current Program Level (circle) D B J C S A Current Grade _____

Troop #_____Troop Leader_____ Area/Service Unit_____

2. _____ _____ _____
Father's Occupation Employer Work Phone

_____ _____ _____
Mother's Occupation Employer Work Phone

3. Ages of each dependent child in Family:_____ _____ _____ _____ _____ _____ _____Total People in Household:_____

If you have other children applying for financial assistance, please list their name(s):

_____

4. Check range of total family **gross** income per year (please include child support, social security, public assistance, etc.)

☐ $0 - $9,999 ☐ $15,000 - $19,999 ☐ $30,000 - $49,999 ☐ $75,000 - $99,999

☐ $10,000 - $14,999 ☐ $20,000 - $29,999 ☐ $50,000 - $74,999 ☐ $100,000 and Greater

5. Last GSEM financial assistance award received: Year_____

6. Please be specific on the explanation of why you need assistance (e.g. high medical expenses, unemployed, support of aged/disabled family member, etc.)

_____
_____
_____
_____
_____
_____
_____

7. Racial/Ethnic Background (*optional*)
The following information is requested only to measure progress toward serving all girls in our jurisdiction. Please check:

__White __Black __Asian/Pacific Islander __American Indian/Alaskan Native

__Hawaiian/Pacific Islander

The registrant's ethnic background is: (please check one) __ Hispanic or Latino __Not Hispanic or Latino

8. Disability Information
GSEM welcomes the participation of all girls and adults and will make reasonable accommodations to persons with disabilities. To help GSEM better serve your child, please indicate whether or not the participant is in need of a reasonable accommodation in order to fully participate in the program. Lucretia Penn, Disability Coordinator, will contact you to answer questions and discuss accommodation requests. You can also contact her directly at 314.592.237 or lpenn@girlscoutsem.org.

Does your child need a reasonable accommodation? _____Yes _____No

9. *Please complete for program for which a scholarship is being requested (a separate form is required for each program):*

Name of Program/Event_____

Date(s) of Program/Event_____

Name of Event Registrar (for Area or Service Unit events only)_____

Total Cost of Program/Event per participant $_____

Amount sent with program registration $_____

The following amounts to be contributed from: Family $_____ Troop $_____ Girl $_____
(money earned by girl)

Amount needed: (must complete) $_____

Parent/Guardian Signature_____ Date_____

SECTION B- Troop Leader Request (for supplies to make it possible to serve a troop girl with a disability).

1. Name of Troop Leader_____

Address_____

City_____ State_____ ZIP_____

Day Phone_____ Evening Phone_____

E-mail_____

Current Troop Program Level (circle) D B J C S A Current Grade _____

Troop #_____Troop Leader_____ District/Neighborhood_____

2. Disability Information
GSEM welcomes the participation of all girls and adults and will make reasonable accommodations to persons with disabilities. To help GSEM better serve your girls, please indicate whether or not any participant is in need of a reasonable accommodation in order to fully participate in the program. Lucretia Penn, Disability Coordinator, will contact you to answer questions and discuss accommodation requests. You can also contact her directly at 314.592.237 or lpenn@girlscoutsem.org.

Does a child need a reasonable accommodation? _____Yes _____No

Name of child(ren):

_____

3. Racial/Ethnic Background (*optional*)
The following information is requested only to measure progress toward serving all girls in our jurisdiction. Please include totals based on entire troop:

__White __Black __Asian/Pacific Islander __American Indian/Alaskan Native

__Hawaiian/Pacific Islander

The registrant's ethnic background is: (please check one) __ Hispanic or Latino __Not Hispanic or Latino

4. Funds to be used for the following:

Program/Event Name _____ Program Date _____

Program Supplies/Activities:

_____ $_____

_____ _____

Total Requested: $_____

Number of girls to benefit from funds: _____ Date when funds are needed:_____

5. Troop Leader Signature_____
Date_____

For Office Use Only

Initials of Registration staff, approving program acceptance_____ Date_____

Approved amount $_____ Balance due $_____

Signature of approving staff _____ Date_____

Girl Scouts of Eastern Missouri

Activity Scholarship Guidelines

The following guidelines are applicable for all activity scholarship requests, including summer programs. However, additional information about summer program requests is included in #3.

1. **Activity Scholarships are available for event/program fees in excess of $15 for the following**:

- *destinations*
- Council-sponsored programs/events
- Resident camp
- Day camp
- Larks
- District and Neighborhood event Girl Scout participant fees
- District and/or Neighborhood trips (maximum award is limited to 10% of fee, with the award not to exceed $150)
- Troop camping
- Program supplies for troops serving a girl with a disability, which would make it possible for that girl to participate in Girl Scouting with the troop

Activity Scholarships are not available for:

- Troop dues
- Troop trips
- Uniform items
- Insignia
- Awards
- Books and materials
- Adult participation in girl events (please contact Volunteer Services for information on scholarships for adult education and/or enrichment)
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2. **General information**

A. Financial need-based activity scholarships are provided to girls who do not have the necessary funds needed to participate in a Girl Scout program.
B. In order to implement the flexible and innovative programs that meet the interests and needs of all girls, we must use our funds wisely for the largest number of girls.
C. GSEM's non-discrimination policy shall apply to the awarding of all Activity Scholarships.
D. The girl must be a registered Girl Scout in GSEM and accepted into a program before scholarship application is considered.
E. Activity scholarships are not awarded for event/program fees that are $15 or less.
F. Activity scholarships are non-transferable and valid only for the girl and session for which they are awarded.

3. **Financial information**

A. The family must demonstrate an actual need for financial assistance (e.g. high medical expenses, unemployment, support of aged/disabled family member, etc.).
B. Award is made based on financial need.

C. Maximum activity scholarship combined total of $150 per year per Girl Scout for all programs except resident camp and *destinations*.
D. Financial assistance is designed to supplement family resources, not replace them. Every effort should be made for a portion of the cost to be paid by the Girl Scout's family, and/or troop. ***Remember, any amount you can contribute allows us to serve more girls.***
E. All details concerning financial assistance requests are kept confidential.
F. Scholarships will not be provided after an event takes place, nor provide reimbursement for expenses already paid.

4. **Troop Events**
   A. Activity Scholarships are not designed to underwrite event costs for an entire troop.
   B. Troops should set goals and plan and budget for activities, keeping in mind the cost of planned activities, the member's ability to pay, and the troop's money-earning potential. Doing so provides girls with valuable life skills for self-sufficiency.

5. **Area/Service Unit Events**
   A. Assistance for Area and Service Unit events must be considered as a last resort.
   B. The program registration is to be sent to event registrar (not Council), the activity scholarship application is to be sent to the Girl Scout Service Center.

6. **destinations**
   A. If applying for destinations, attach a breakdown of all anticipated trip expenses.

7. **Summer Programs Only**
   A. Activity Scholarships are provided for only one resident camp per girl per year.
   B. Scholarships will be considered, initially, for first choice events.
   C. Activity Scholarships for summer camp programs are non-transferable and are valid only for the girl and session for which they are awarded.

8. **Activity Scholarship Review Process**
   A. Submit the completed form along with the program registration form to Girl Scouts of Eastern Missouri, 2300 Ball Drive, St. Louis, MO 63146. If applying online for a resident camp program, mail the activity scholarship form alone to the above address, stating the program registration was done online. Online deposits or payments will not be refunded.
   B. Allow **4 weeks** for processing.
   C. Notification of the activity scholarship award and the program acceptance is sent together via U.S. mail. The acceptance/rejection letter must be returned prior to the award being applied to the girl's account.
   D. A council check will be sent to the appropriate party for activity scholarship awards to Area/Service Unit events/trips, troop supplies for a Girl Scout with disabilities, or **destinations**.

Contact Manager, Registration Services at 314.592.2330 with any questions regarding activity scholarships.

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