girl scouts of eastern missouri

Girl Scouts of Eastern Missouri (GSEM)

RETURNING SUMMER CAMP STAFF APPLICATION

Please type or print. Complete entire form

Check one or more:

☐ Cedarledge ☐ Any Camp
☐ Tuckaho

RETURN TO:
Jennifer Morgan
Director, Camping Services & Facilities
Girl Scouts of Eastern Missouri
2300 Ball Drive, St. Louis, MO 63146
CONFIDENTIAL or
Fax 314.214.3063

Personal Data

Last Name	First Name	Middle Name or Initial	Social Security Number	Date of Application

Present Address (Number and Street)	City	State	Zip Code	Area Code & Phone #

At present address until what date? Best time to reach you (daytimes preferred)

Permanent Address (if different)	City	State	Zip Code	Area Code & Phone #

Cell phone #	Email Address

Position Desired

Position/type of work desired:	Dates Available
Other positions you would consider:	From:
	To:

Do you know of any reason why you would not be able to perform the essential functions of the position for which you are applying with or without reasonable accommodation? ☐ Yes ☐ No

Please describe: _____

Junior staff must be at least 16 years old. General camp staff are 18 years and older. Some positions have specific minimum age requirements. See position overview for more information.

Do you meet the minimum age requirement for your desired? ☐ Yes ☐ No

Education - Indicate highest level completed

	Name, Address and Zip Code	Major/Minor	Highest Level Completed
School			

Employment History - Since last employed by GSEM

Present or last employer

Name of Employer	Title or Position

Address	City	State Zip Code	Area Code & Phone #

Employment Dates (Mo. & Year)	Starting Salary	Final Salary	Other Compensation
	$ per	$ per	

Name and Title of Immediate Supervisor	Reason for Leaving

Description of Duties:

Training - Since last employed by GSEM

Sponsoring Organization and Location	Name of Course, Seminar, etc.	# of Hours	Dates

Certifications

Check all that apply and attach copies of certificates

	Expiration Date
☐ Lifeguard	
YMCA/YWCA	_____
American Red Cross	_____
BSA	_____
☐ Lifeguard	
Instructor	_____
WSI	_____
☐ Camp Horsemanship Assn.	
Western	_____
English	_____
Intermediate	_____
Advanced	_____
☐ Canoe Instructor	_____
☐ Sailing Instructor	_____
☐ Archery Instructor	_____
☐ Other	_____

	State	License #	Expiration Date
☐ Medical Doctor	_____	_____	_____
☐ Registered Nurse	_____	_____	_____
☐ Paramedic	_____	_____	_____
☐ EMT	_____	_____	_____
☐ Physician Assistant	_____	_____	_____
☐ Nurse Practitioner	_____	_____	_____
☐ Valid Driver's License	_____	_____	_____

☐ First Aid			
Standard	_____	Instructor	_____
Basic	_____	Community First Aid & Safety	_____
☐ CPR			
Adult	_____	Infant	_____
Child	_____	Professional Rescuer	_____

References

Indicate whether education or employment was under another name. Name: _____ Where: _____

List three persons **other than relatives** who know your qualifications and/or background experience. Include one reference from your employer/school.

Name	Relationship to you	Daytime Area Code & Tel. #	Business or Home Address

Give the enclosed reference forms to the three people you listed above. It is suggested that you supply them with a stamped return envelope, marked "confidential" and addressed to Jennifer Morgan, Director Camping Services & Facilities, Girl Scouts of Eastern Missouri, 2300 Ball Drive, St. Louis, MO 63146 for them to mail your reference. They may also fax your reference to 314.214.3063.

Additional Background Information

Have you ever been convicted of a crime (other than traffic violations)? ☐ Yes ☐ No

Have you ever been involved in a substantiated case of child abuse or neglect? ☐ Yes ☐ No
If yes, please request report of investigation.

If you answer yes to any of the above questions, please explain.

_____

_____

_____

I hereby give consent to the Girl Scouts of Eastern Missouri to conduct background checks on me. Offers of employment are contingent on successful results from all background checks including but not limited to criminal background and child abuse and neglect screening.

I understand that this employment application and any other Girl Scout documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the Girl Scouts of Eastern Missouri at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment and that employment is subject to verification of references and physical examination. All statements become part of any future employee personnel file.

I attest that all of the above information is true and I hereby give my permission for the Girl Scouts of Eastern Missouri to contact all my educational references and the personal and employment references as indicated. I further authorize these references to release to you all information they have about me.

Signature of Applicant: _____ Date: _____

_____ Date: _____
Signature of Parent or Guardian for Applicants under 18 years of age

An Equal Opportunity Employer